



Campion Senior School Behaviour, Discipline and Exclusions Policy

Aims

- To provide a happy and safe environment for learning to take place;
- To promote mutual respect and consideration within the school environment;
- To support caring and co-operative behaviour, and to discourage anti-social behaviour;
- To enable pupils to develop social skills and moral values in the context of the school as a community.

General Principles

We have high expectations of children. We believe that the most effective methods of behaviour management rely on positive encouragement of the required patterns of behaviour rather than too much emphasis on poor examples. All learners are aware of the rules, rewards and sanctions that apply to school situations. All members of staff are expected to have consistent, high expectations of children's behaviour.

The School attaches importance to courtesy, integrity, good manners, good discipline and respect for the needs of others. All pupils at the school are expected to take a full part in its activities, to attend each school day, to be punctual, to work hard, to be well-behaved and to comply with school rules about wearing uniform. The Headmaster (and other members of staff acting on his behalf) has authority delegated by the Board of Trustees to take all reasonable disciplinary or preventative action necessary to safeguard and promote the welfare of each pupil and the school community as a whole. The School's disciplinary policy applies to all pupils when they are on school premises or in the care of the School, or otherwise representing or associated with the School.

The Headmaster is entitled to exercise a wide discretion in relation to the School's policies and rules and will exercise those discretions in a reasonable and lawful manner, and with procedural fairness when the status of a pupil is at issue.

Codes of Conduct and Study

The school Codes of Conduct and Study (published in the Handbook for Pupils and Parents) are based on the premise that each pupil should be able to learn in safety and in civilised surroundings. We expect the atmosphere in the classroom to be purposeful and the pupils to be attentive and courteous so that there is an orderly and disciplined approach. Pupils are expected to complete class and homework assignments according to the published timetables and to the best of their ability.

School Organisation

All members of staff are aware of and strive to minimise the conditions which present opportunities for bad behaviour, e.g. lack of supervision, unnecessary queuing, inappropriate tasks. We endeavour to provide a stimulating curriculum where children are actively engaged in their learning.

Good classroom management is the key to good behaviour. Teachers aim to provide a well-organised classroom and to establish clear expectations and routines.

Campion School expects pupils:

- To follow the school and classroom rules and procedures;
- To treat others with courtesy and respect;
- To respect the property of others and to protect the property of the school;
- To be truthful;
- To be punctual and meet obligations promptly;
- To respect the environment, both locally and globally;
- To respect the beliefs and customs of others;
- To adhere to the school's uniform policy.

Rewards and Sanctions

The balance between rewards and sanctions is important. The ideal is where rewards are intrinsic and virtue is its own reward.

It is accepted that there is a need for sanctions to register disapproval of unacceptable behaviour. These should contain a degree of flexibility to take account of individual circumstances.

Promoting Positive Behaviour

There are many ways in which teaching staff can encourage positive behaviour.

We believe that rewards have a motivational role, helping children to see that good behaviour is valued. The commonest reward is praise, informal and formal, public and private, to individuals and groups. It is earned by the maintenance of good standards as well as by particularly noteworthy achievements. Rates of praise for behaviour should be as high as for work.

We **reward** pupils by recognising what they have done, and by both group and individual praise, written and/or spoken, as appropriate. Exceptional achievement (academic or of some other kind) is referred to the Headmaster, who may award a Headmaster's Commendation certificate, usually in front of the whole Senior School.

Dealing with inappropriate behaviour

Classroom discipline is normally at the discretion of the teacher, who is free to design and apply acceptable corrective measures. When deemed appropriate a disciplinary incident may be passed on to the Head of Seniors who may refer the matter to the Headmaster. A system of lunchtime detention is in place for either work or behaviour-related problems. Parents will be informed if a child is placed on detention three times in one term and the pupil will be placed on report if they reach six detentions. Other measures include after-school detention, isolation, and exclusion from school, either temporary or permanent. Detentions will be recorded on PASS/3Sys and serious incidents of behaviour will be recorded in the "Notes" section on PASS/3 Sys

Exclusion

A pupil may be formally excluded from the school, on either a temporary or a permanent basis.

Inasmuch as it is a temporary exclusion, suspension is regarded as a symbolic gesture to warn a pupil that his or her behaviour is incompatible with membership of the school community. Suspension may be recommended by the Head of Seniors, but is the decision of the Headmaster.

Permanent exclusion is normally reserved for the most serious offences (including, among others, possession or use of illegal drugs while under the jurisdiction of the school, and also persistent bullying). The Headmaster will consider exclusion in the event of repeated suspensions or of behaviour so deplorable as to endanger other members of the school community or the good name of the school.

The Headmaster will act with procedural fairness in such cases. Parents will be informed of all procedures and will have the right of appeal to the Board of Trustees, via the Convenor of the Complaints Panel. The pupil will remain away from school pending the outcome of any such appeal.

Exclusion of a pupil in other circumstances

Parents may be required, during or at the end of a term, to remove the pupil either temporarily or permanently from the school if, after consultation with the pupil and/or parent(s) the Headmaster is of the opinion that by reason of the pupil's conduct or progress the pupil is unwilling or unable to benefit sufficiently from the educational opportunities offered by the school, or if a parent has treated the School or members of its staff unreasonably.

The Headmaster will act with procedural fairness in all such cases, and will have regard to the interests of the pupil and parents as well as those of the School.

The use of reasonable force to restrain or control pupils

The need to use reasonable force to restrain or control a pupil should be extremely rare. However, if a pupil's behaviour threatens the safety of other pupils and staff, a member of staff may use such force as is reasonable in the circumstances to prevent the pupil from:

- causing personal injury to, or damage to the property of, any person (including the pupil him/herself); or
- engaging in any behaviour prejudicial to the maintenance of good order and discipline at the school or among any of its pupils, whether during a teaching session or otherwise.

Wherever possible, the adult will call for a 2nd member of staff to be present.